

DDM Phone/Late Policy

Junior High 2026-2027

Starting Tuesday, September 8

Being on time to school is an important life skill and an important foundation for long-term success. Regular punctuality helps students develop responsibility, accountability, and positive habits that will serve them well both in school and beyond.

We understand that mornings can be challenging for some students and families. At times, students may take longer to get ready or arrive at school late without recognizing the importance or impact of being on time. As a school, we believe it is important to work together to reinforce the value of punctuality while supporting families in helping students develop this important habit.

We introduced this policy last year and were pleased to see improvements in student punctuality. We will continue this plan into the 2026-27 school year, with the goal of improving students' on-time arrival in the morning as well as punctuality throughout the school day.

DDM Late Policy

Our morning entrance bell rings at 8:25am. Block one starts at 8:30am.

AM	Students arriving at school <u>after 8:30am</u> are to • Sign in and collect a late slip in the Lobby from the lobby until 8:45am when they will sign in and collect late slips in the office. • Hand in their phones attaching their name on a sticky note for easy identification. • Students collect them after school in front of the Staff room door. Notes: If the late is excused, the student can collect their phone at lunch instead of after school and not be included in the late tracking. Students riding the yellow school bus will be exempt from the morning late policy on days where the bus is late.
Late between classes	If a student is late in between classes, as determined by the teacher, students are to go to the office and get a time stamped late slip. They will also hand in their phone.
Multiple lates	The office will be tracking lates as they hand out late slips. An accumulation of three unexcused lates will result in a lunchtime DT supervised by administration during the first half of lunch in the library.

We appreciate your continued support and partnership as we work together to help our students develop responsibility, accountability, and strong time-management skills. If you have any questions or concerns, please feel free to contact the school office or administration.

Thank you for your ongoing commitment to our school community and for supporting our students in developing habits that will benefit them both now and in the future.